



**SUTHERLAND
FOOD SERVICES**
MEALS ON WHEELS

ANNUAL REPORT
2016

OUR VISION

A COMMUNITY WORKING IN
PARTNERSHIP TO SUPPORT
INDIVIDUALS TO LIVE THE LIFE
THEY CHOOSE.

OUR VALUES

VIBRANT

We are a vibrant organisation with a strong culture of celebrating the efforts and achievements of not only our team but our supporters, volunteers and our customers.

DIVERSE

We celebrate the diversity of our community and we acknowledge that people come from all walks of life.

INNOVATIVE

We welcome and embrace change. We are forward thinkers, smart and always challenging ourselves.

COLLABORATIVE

We work in partnership with all community stakeholders. Together we transform lives through quality and innovative solutions that empower people to meet daily challenges.

LISTEN

We listen to our customers and respond.

EXCELLENCE

We value quality. We know that our community deserves nothing but the best and we are dedicated to ensure Sutherland Food Services is always striving for excellence.

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ABOUT SUTHERLAND FOOD SERVICES

Sutherland Food Services was established in 1967 under the Meals on Wheels banner. The service is funded by the Australian Government, Department of Health.

We work with our customers, their family and carers to provide a personalised meal plan and ongoing nutrition as well as wellbeing checks and a social connection.

With more than 50 years' experience and a wealth of knowledge of our local community our aim is to offer choice, flexibility and convenience.

ON BEHALF OF THE MANAGEMENT COMMITTEE OF SUTHERLAND FOOD SERVICES I WOULD LIKE TO EXTEND MY CONGRATULATIONS TO OUR CUSTOMERS, VOLUNTEERS, STAFF AND SUPPORTERS FOR A VERY SUCCESSFUL YEAR OF OPERATION.

WE HAVE EMBRACED THE CHANGES IN THE SECTOR AND ADOPTED THEM IN A POSITIVE MANNER THROUGH OUR SERVICE DELIVERY.

I AM LOOKING FORWARD WITH CONFIDENCE TO THE CONTINUED DEVELOPMENT OF SUTHERLAND FOOD SERVICES AND OUR COMMITMENT TO THE COMMUNITY.

Michael Douglas
Committee Member

PRESIDENT'S REPORT



Welcome to the 2015-16 Annual Report on behalf of the Management Committee of Sutherland Food Services (SFS). The past 12 months has seen some exciting changes, as well as the outstanding, ongoing commitment from the SFS team. The team has faced operational and personnel changes, together with uncertainty regarding our financial position and our longevity.

As President, I have had the pleasure of witnessing SFS staff and volunteers rise to meet these challenges, whilst focussing on customer service, strategic initiatives, best practice accounting methodologies and technology advancement.

SFS undertook a make-over, physically and culturally, which has freshened and modernised our brand and service, reflecting the spirit of our team as dedicated staff members and our vital volunteers, whose continual faithfulness is integral to the service.

Delivery territories and schedules have been refined whilst taking into account client satisfaction, volunteer availability and food safety. Delivery of hot meals has increased, which is a point of difference for SFS, and staff have successfully mastered the operation of My Aged Care referral system, stabilising our client data base and responding to the new legislation with flexibility and service excellence

Coinciding with the many changes and developments, Sue Green, our Manager has been instrumental in liaising with local Providers to successfully launch "Living Well Locally" in partnership with Activus Transport, Sutherland Home Modification Service and Gymea Community Aid. Opportunities for cross promotion, referrals, sharing of information and pooling resources is a vehicle to strengthen our operation. We thank Sue for her leadership and dedication to continuous improvement.

Over the 2015-16 period, SFS has achieved strong financial results, as illustrated by the auditor's endorsement. It is particularly important and encouraging to note SFS has commenced the new financial year with new policies and procedures, minimal arrears, and an achievable budget with inbuilt contingency.

The Management Committee has also been the recipient of change. Committee Members have served and retired, all have been committed to our community and SFS's vision and mission. We thank previous serving Committee Members, in particular, Christine Marsden and Rhondda Mandile for their long standing loyalty.

I thank fellow board members, Michael, Sonia and Martina, whose varying backgrounds and wealth of knowledge provides a professional multi-disciplinary team, whose valuable contributions have navigated and strengthened our position.

On behalf of the Management Committee, I would like to conclude by extending our gratitude to our hard working and resilient team. We are confident the team, led by Sue Green, will succeed in their endeavours, based on the previous 12 months' performance, to create and support an extremely important community service, one which we are proud to be a part of.

We look forward in the new financial year to further development, drive and passion to create, connect and enrich lives.

Karen French
PRESIDENT

MANAGEMENT COMMITTEE

SUTHERLAND FOOD SERVICES IS GOVERNED BY ITS MEMBERSHIP AND THE COMPOSITION OF OUR VOLUNTEER MANAGEMENT COMMITTEE WHO CONTINUES TO REFLECT THE SKILLS, QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE NEEDED TO ACHIEVE OUR VISION.



KAREN FRENCH

Karen has been President of Sutherland Food Services for the past three years. She has over thirty years' senior management experience in retirement living, telecommunications and commercial property operations and design, both in the private and not-for-profits sectors.

Karen currently manages operations for a flagship retirement village in the Sutherland Shire, 228 units featuring a Wellness Centre, Community Centre, Café and swimming pool. Managing an ageing population, many with chronic disease, cognitive and mobility impairment, the importance of supportive independence is paramount. Karen's passion is to continue to implement initiatives that compliment senior living in a positive style, with an elevated focus on exceptional customer service.



SONIA WUTZKE

Sonia has more than 20 years' experience in senior and executive management roles in academia, the not-for-profit sector and state government.

Currently, she is Deputy Director of the Australian Prevention Partnership Centre, a national initiative developing the knowledge and capacity needed for systems-level approaches to the prevention of chronic disease in Australia. Her previous Board experience includes Vice President of Keystone Community Solutions and Member of 3Bridges Community.



MARTINA WUTZKE

With over 20 years experience in the accounting profession Martina has worked with a variety of small to medium sized businesses in various industries helping them to not only meet their tax obligations but grow and develop their businesses.

Martina is responsible for the preparation of financial reports and taxation returns for individuals, trusts, companies and superannuation funds.

MANAGER'S REPORT

FOLLOWING A RESTRUCTURE IN EARLY 2015 THE MANAGEMENT COMMITTEE AND I HIGHLIGHTED THREE CORE OBJECTIVES



Objective 1

Deliver service excellence and flexibility in order to respond to the many changes of the Aged Care reforms – we have tailored our systems and our intake process to work with the My Aged Care system enabling a tailored engagement with each customer of Sutherland Food Services. We strive for the ‘personal touch’ working directly with customers and also family and carers to ensure ongoing nutrition for our customers.

Objective 2

Develop the brand and profile of Sutherland Food Service – we now have a suite of promotional collateral to promote the service as well as a facelift to the building and office area. We have undertaken numerous presentations throughout our community and developed strong working relationships with our stakeholders. The birth of the “Living Well Locally” campaign, an initiative working with Activus Transport, Sutherland Home Modification Service and Gymea Community Aid has provided many promotional opportunities. This campaign will focus on wellbeing and independent living by working together to maximise awareness and access to services for customers in the Sutherland Shire. We also introduced a variety of publications including the “Inform Newsletter” for customers and volunteers and “What’s Happening at Sutherland Food Services” for stakeholders aimed at keeping up to date information on all activities of the service. Our website and social media has also been revamped.

Objective 3

Review systems, operations and compliance to maximise opportunities for Sutherland Food Services to remain a key provider of meals – we have reviewed our constitution, all operations including our meal delivery run schedule, our financial accounting to customers and our staff and volunteer training which can now be undertaken on line and in the comfort of their own home. This has resulted in a more efficient use of our resources and additional funds to support our brand development. Our Food Safety program has also been revised to ensure ongoing compliance and efficiencies.

Our volunteers are a vital component of our operations. I am very grateful to all our volunteers for their continual service to the community.

I would like to thank the management committee for their resilience and leadership and our staff Virginia, Ana and Marti for their energy, effort and outcomes. We look forward to the coming year with drive and a passion to create, connect and enrich lives.

Susan Green
MANAGER

STRATEGY

LEADERSHIP

We will build the capacity of our local community and increase opportunities to access services.

SERVICE INNOVATION

We celebrate the diversity of our community and we will continue to listen to our customers by delivering innovative solutions.

COMMUNITY CONNECTIONS

We will develop strong partnerships supported by research and innovation.

SUSTAINABILITY

We will endeavour to build income streams independent of traditional funding and invest in meeting the needs of our customers.

ORGANISATION

We will supply strong and flexible systems and policies to support performance.

ACHIEVEMENTS

OVER THE PAST 12 MONTHS WE HAVE:

WON
THE 2016 MOW
SERVICE
AWARD



Meals on Wheels
New South Wales



OVER 75 VOLUNTEERS
PROVIDED OFFICE SUPPORT
MEAL PREPARATION
& DELIVERY OF MEALS

TOUCHED THE LIVES OF OVER



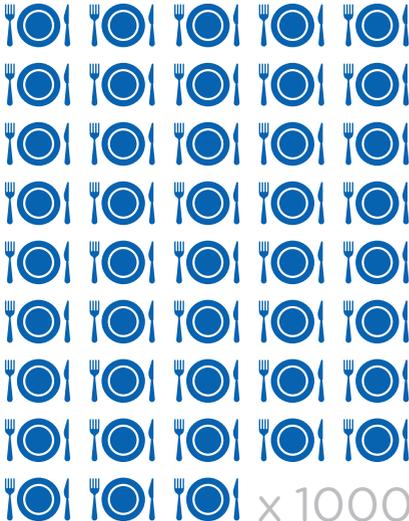
INDIVIDUALS, THEIR FAMILIES & CARERS

WE INTERACTED WITH OVER



OTHER SERVICE PROVIDERS

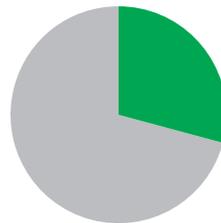
TO ENSURE POSITIVE OUTCOMES
FOR OUR CUSTOMERS



PROVIDED APPROXIMATELY

**43000
MEALS**

TO CUSTOMERS ACROSS
THE SUTHERLAND SHIRE



APPROXIMATELY
12600
OF THESE MEALS WERE
DELIVERED HOT
AT LUNCH-TIME TO
HIGH SUPPORT
NEEDS
CUSTOMERS

NEW SOUTH WALES FOOD AUTHORITY **A RATING**

OUR BRAND

SUTHERLAND FOOD SERVICES HAS EVOLVED AND GROWN TO REFLECT CHANGES IN TECHNOLOGY, OUR ENVIRONMENT AND THE WANTS AND NEEDS OF OUR CUSTOMERS. THIS HAS CULMINATED IN OUR NEW BRAND POSITIONING. IT OFFERS US A CLEAR IDENTITY AND A POINT OF DIFFERENCE.

It allows us to capitalise on one of our biggest intellectual assets – our name.

It is essential that we communicate consistently with customers and stakeholders and our brand provides a great platform to engage with our current as well as potential customers.



LIVING WELL LOCALLY (LWL)

LIVING WELL LOCALLY IS AN INITIATIVE SUTHERLAND FOOD SERVICES HAS JOINED WITH THREE ESTABLISHED COMMUNITY BUSINESSES IN THE SUTHERLAND SHIRE – HOME MODIFICATION SOLUTIONS, ACTIVUS TRANSPORT AND GYMEA COMMUNITY AID & INFORMATION SERVICES. OUR AIM IS TO DEVELOP WAYS TO MAXIMISE ACCESS TO SERVICES FOR CUSTOMERS, FOCUSING ON WELLBEING AND INDEPENDENT LIVING.





FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2016

BOARD'S REPORT

FOR THE YEAR ENDED 30 JUNE 2016

Your Board Members submit the financial accounts of the Sutherland Food Services Inc for the financial year ended 30 June 2016.

BOARD MEMBERS

The names of the committee members at the date of report are:

- Karen French President
- Sonia Wutzke Vice President
- Martina Wutzke Treasurer
- Michael Douglas Board Member

PRINCIPAL ACTIVITIES

Sutherland Food Services was formed in 1967 under the Meals on Wheels banner. The service is funded by the Department of Social Services for eligible individuals. The association also provides meals to non-eligible individuals with a small administration fee. The principal activities of the association during the financial year were to provide personalised meal plans & delivery an extensive range of meals with over 80 choices to all suburbs in the Sutherland Shire area.

OPERATING RESULT

The surplus from ordinary activities is \$9,254 (2015: loss \$1,621). A provision for income tax has not been provided. Sutherland Food Services Inc is registered as a Public benevolent institution with the ACNC and is exempt from income tax under the charity tax concessions.

ENVIRONMENTAL REGULATION

The Association's operations are regulated by Food Act 2003 and Regulations.

BOARD MEMBER'S BENEFITS

No Board Member has received or become entitled to receive a benefit other than a benefit included in the aggregate amount of the emoluments received or due and receivable by Board Members shown in the accounts or the fixed salary of a full time employee of the Association or of a related corporation by reason of a contract made by the Association or a related corporation with the Board Member or with a firm in which he is a member or with a Association in which he has a substantial financial interest.

BOARD MEMBER'S INDEMNITY

The Association has not, during or since the end of the financial year, in respect of any person who is or has been an officer or auditor of the Association, indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer including cost and expenses in successfully defending legal proceedings. During the financial year, the Association paid premiums to insure Board Members and officers, but not auditors, against liabilities for costs and expenses incurred by them in successfully defending any legal proceedings arising out of their conduct while acting in the capacity of Board Member or officer of the Association other than conduct involving a willful breach of duty in relation to the Association.

Signed in accordance with a resolution of the Members of the Board:



Karen French
President



Martina Wutzke
Treasurer

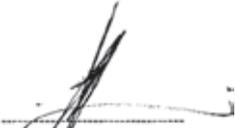
STATEMENT BY MEMBERS OF THE BOARD

FOR THE YEAR ENDED 30 JUNE 2016

In the opinion of the Board the accompanying accounts:

1. Present fairly the financial position of Sutherland Food Services Inc as at 30 June 2016 and the performance and cash flows of the association for the year ended on that date in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement there are reasonable grounds to believe that Sutherland Food Services Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:



Karen French
President



Martina Wutzke
Treasurer

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	2016 \$	2015 \$
Revenue			
Income from Operation	8a	228,106	312,904
Government Grants	8b	322,223	297,298
Donations		20,601	463
Membership Fees		41	82
Interest Income		6,545	8,273
Other Revenue		6,705	367
		584,220	619,387
Cost of Goods Sold			
Meal Purchases		184,784	224,295
Petrol Cards		13,853	24,805
Total Cost of Goods Sold		198,637	249,100
Gross Profit		385,583	370,287
Less Operating Expenses			
Payroll & Related Costs	8c	253,789	278,377
Other Operational Expenses	8d	122,540	93,531
Total Operating Expenses		376,329	371,908
Operating Surplus / (Deficit)		9,254	(1,621)
Profit (Loss) for the Year		9,254	(1,621)
Other Comprehensive Income		-	-
Total Comprehensive Income (Loss) for the Year		9,254	(1,621)

STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	2016 \$	2015 \$
Current Assets			
Cash & Cash Equivalents	2	234,704	233,165
Trade & Other Receivables	3	14,175	42,011
		248,879	275,176
Non-Current Assets			
Property, Plant & Equipment	4	3,953	16,308
		3,953	16,308
Total Assets			
		252,832	291,484
Current Liabilities			
Trade & Other Payables	5	26,825	48,532
Provisions	5	8,200	16,450
Total Current Liabilities			
		35,025	64,982
Non-Current Liabilities			
Other Current Liabilities		-	8,132
Provisions	6	3,500	13,317
Total Non-Current Liabilities			
		3,500	21,449
Total Liabilities			
		38,525	86,431
Net Assets			
		214,307	205,053
Equity			
Accumulated Funds (Retained Earnings)	7	214,307	205,053
Total Equity			
		214,307	205,053

STATEMENT OF CASHFLOW FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	2016 \$	2015 \$
Cash Flows from Operating Activities			
Receipts from customers		636,791	312,904
Payments to suppliers & employees		(616,507)	(621,008)
Cash receipts from other operating activities		395	306,483
Total Cash Flows from Operating Activities			
		20,679	(1,621)
Cash Flows from Investing Activities			
Proceeds from sale of property, plant & equipment		12,110	70,159
Payment for property, plant & equipment		-	(86,467)
Other cash items from investing activities		3,119	(12,332)
Total Cash Flows from Investing Activities			
		15,229	(28,639)
Cash Flows from Financing Activities			
Other cash items from financing activities		(34,369)	(65,764)
Total Cash Flows from Financing Activities			
		(34,369)	(65,764)
Net Cash Flows			
		1,538	(96,024)
Cash Balances			
Cash and cash equivalents at beginning of period		233,165	329,189
Cash and cash equivalents at end of period		234,704	233,165
Net change in cash for period			
		1,538	(96,024)

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2016

	NOTE	2016 \$	2015 \$
Opening Balance		205,053	206,674
Current Year Earnings		9,254	(1,621)
Total Equity		214,307	205,053

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

1. STATEMENT OF SIGNIFICANT POLICIES

The Board Members' have prepared the financial statements on the basis that the Association is a non-reporting entity because there are no users dependent on general purpose financial reports. This financial report is therefore a special purpose financial report that has been prepared in order to meet the needs of members.

The financial report has been prepared in accordance with the significant accounting policies disclosed below which the Board Members have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of this report are as follows:

(a) Comparative Figures

Where required by accounting standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year accounts.

(b) Inventories

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first-in, first-out basis.

(c) Property, Plant and Equipment

Property, plant and equipment are carried at cost, independent or Board Members' valuation. All assets, excluding freehold land and buildings, are depreciated over their useful lives to the Association.

Each year the difference between depreciation based on the revalued carrying amount of the asset charged to the profit and loss and depreciation based on the asset's original cost is transferred from the revaluation reserve to retained earnings. The carrying amount of plant and equipment is reviewed annually by Board Members to ensure it is not in excess of the recoverable amount from these assets.

The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have not been discounted in determining recoverable amounts.

(d) Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

(e) Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

(f) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

(g) Trade Receivables and Other Receivables

Trade receivables and other receivables, including distributions receivable, are recognised at the nominal transaction value without taking into account the time value of money. If required a provision for doubtful has been created.

(h) Trade Creditors and Other Payables

Trade creditors and other payables, including bank borrowings and distributions payable, are recognised at the nominal transaction value without taking into account the time value of money.

NOTES TO THE FINANCIAL STATEMENTS - CONT'D

FOR THE YEAR ENDED 30 JUNE 2016

(i) Revenue

Revenue is measured at the value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Grant revenue is recognised in the statement of comprehensive income when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets, is the rate inherent in the instrument.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at reporting date and where outcome of the contract can be estimated reliably. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

All revenue is stated net of the amount of goods and services tax (GST).

(j) Economic Dependence

Sutherland Food Services Inc is dependent on Government grants for approximately 55% of revenue received to operate the entity. In addition to Government grants, most income from operation comes from My Aged Care, a Government aged care gateway.

At the date of this report the Board of Directors has no reason to believe the Government will not continue to support Sutherland Food Services Inc.

(k) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

(l) Income Tax

Sutherland Food Services Inc is a non-profit incorporated association and has been endorsed as an income tax exempt charity and deductible gift recipient by the Australian Tax Office. Sutherland Food Services Inc is registered as a Public benevolent institution with the ACNC and is exempt from income tax under the charity tax concessions.

NOTES TO THE FINANCIAL STATEMENTS - CONT'D
FOR THE YEAR ENDED 30 JUNE 2016

	2016 \$	2015 \$
2. CASH AND CASH EQUIVALENTS		
Sutherland Food Services	17,342	7,292
Term Deposit	-	225,276
Term Deposit 29495 29-11-2016	99,997	-
Term Deposit 33631 25-05-2017	84,864	-
Term Deposit 34700	32,261	-
Total Cash at Bank	234,464	232,568
Cash at Hand	240	597
TOTAL CASH & CASH EQUIVALENTS	234,704	233,165
3. RECEIVABLES (CURRENT)		
Accounts Receivable	4,975	29,680
Food Stock	8,711	10,262
Petrol Card Stock	490	2,070
Total Current Assets	14,175	42,011
4. FIXED ASSETS		
Equipment	75,572	86,467
Less Accumulated Depreciation on Equipment	(71,619)	(70,159)
Total Fixed Assets	3,953	16,308
5. PAYABLES (CURRENT)		
Creditors	20,160	35,180
Tax & Super Payables	6,665	13,352
Provision for Annual LEave	8,200	16,450
Total Current Payables	35,025	64,982
6. PAYABLES (NON-CURRENT)		
Accruals	-	8,132
Provision for Long Service Leave	3,500	4,536
Provision for General Expenses	-	8,781
Total Non-Current Payables	3,500	21,449
7. ACCUMULATED FUNDS (RETAINED EARNINGS)		
Opening Balance	205,053	206,674
Add Surplus (Deficiency) of the Year	9,254	(1,621)
Balance at the End of the Year	214,308	205,053
TOTAL RETAINED EARNINGS AT THE END OF THE YEAR	214,308	205,053

NOTES TO THE FINANCIAL STATEMENTS - CONT'D
FOR THE YEAR ENDED 30 JUNE 2016

	2016 \$	2015 \$
8. DETAILED INCOME & EXPENDITURE STATEMENT		
8a Income from Operation		
Food Sales	226,161	312,904
Delivery Income	1,945	-
	228,106	312,904
8b Government Grants		
DSS ERO Grants	5,878	-
DSS Grants	284,439	-
DSS Transition funding Government Subsidies (HACC)	31,906	-
Federal Government Salary Subsidy	-	280,236
	-	17,062
	322,223	297,298
8c Payroll & Related Costs		
Annual Leave	(8,250)	11,970
Criminal History Check	524	-
Long Service	(1,036)	-
Staff and Volunteer Amenities	2,161	1,345
Staff Training	1,999	497
Superannuation	19,931	24,688
Wages and Salaries	232,032	234,899
Workers Compensation	6,429	4,978
	253,789	278,377
8d Other Operational Expenses		
Accounting	8,114	12,203
Administration Fee	232	-
Advertising	1,572	10,090
Audit Fees	6,410	4,850
Bank Fees	1,287	325
Bad Debts & Collections Fees	-	816
Bookkeeping	-2,684	-
Centrelink Fees	233	-
Cleaning	4,753	8,587
Computer Expenses	35,850	4,946
Consulting	2,300	7,836
Depreciation	1,460	1,440
Dues & Subscriptions	717	2,534
General Expenses	226	-
Insurance	11,062	7,665
Kitchen Equipment	1,500	2,145
Motor Vehicle Expenses	1,127	2,919
Office Expenses	2,556	-
Pest Control	3,250	-
Postage	2,374	2,002
Printing & Stationery	17,488	7,884
Rent	5,761	5,714
Repairs & Maintenance	6,166	1,440
Telephone & Internet	5,311	4,438
Travel	107	1,310
Other Expenses	-	4,389
	122,540	93,531

Independent Auditor's Report

To: the Members of Sutherland Food Services Inc

Report on the Financial Report

I have audited the accompanying financial report of Sutherland Food Services Inc, which comprises the Balance Sheet as at 30 June 2016 and Income Statement, Statement of Cash Flow for the year then, a summary of significant accounting policies, other explanatory notes and the Board Members' Declaration.

The Responsibility of Board Members for the Financial Report

The Board Members of the entity are responsible for the preparation and fair presentation of the financial report in and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the Corporations Act 2001 and are appropriate to meet the needs of the members. The Board Members' responsibility also includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report on my audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. I conducted the audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

- 13 -

Sydney

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Miranda NSW 2228

Wollongong

Level 2, 1 Rawson Street
Wollongong NSW 2500

Darwin

Unit 5, 16 Charlton Court
Woolmer NT 0820

Enquiry

 gthompson@thompsonsaustralia.com.au
 0408 274 443
 ASIN 68 889 147 675



Limited Liability by a not-for-profit approved under Professional Members' Legislation

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board Members, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to the members for the purposes of fulfilling the Board Members' financial reporting under the *Corporations Act 2001*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting the audit, I have complied with the independence requirements of the *Corporations Act 2001*. I confirm that the independence declaration required by the *Corporations Act 2001*, provided to the Board Members of Sutherland Food Services Inc would be in the same terms if provided to the Board Members as at the date of this auditor's report.

Auditor's Opinion

In my opinion, the financial report of Sutherland Food Services Inc is in accordance with the *Corporations Act 2001*, including:

- a) giving a true and fair view of the entity's financial position as at 30 June 2016 and of its performance for the year ended on that date; and
- b) complying with Australian Accounting Standards to the extent described in Note 1 and complying with the *Corporations Regulations 2001*.

Significant Uncertainty – Going Concern

Without qualification to the opinion expressed above, solvency of the organisation is mainly dependent on the continued sponsorship by a number of sponsoring organisations including NSW and Commonwealth government organisations and the appropriate management of funds in accordance with government and non government grant provisions.



.....
Greg Thompson

Date: 01/11/2016

THOMPSONS AUDIT

AUDITOR'S INDEPENDENCE DECLARATION

To: the Committee of Sutherland Food Services Inc

I declare that, to the best of my knowledge and belief, in relation to the audit of the financial year ended 30 June 2016, there have been:

- no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.



Greg Thompson

Sydney 13th day of September 2016

- 15 -

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Sydney

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Enquiry

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WORDS OF THANKS

Many thanks for your assistance and for making the process of providing meals to my mother so easy. Also thank you to the volunteers for making such a wonderful service available.

Bruce is a 58 year old intellectually handicapped person who does not have the necessary life skills to cook a nutritious meal for himself. It is very important for his ongoing health that he has access to a suitable service providing healthy food. Sutherland Food Service meets this need in a friendly, efficient and professional manner. The food is nutritious, the staff very accommodating when talking to Bruce and the delivery service always prompt and efficient. As the carer for Bruce I can unreservedly recommend this service for anyone having similar needs

Pat has come a long way in such a short time and as you mentioned when I first spoke to you her appetite would return and we would get her to the larger meal. I really didn't think it would be so soon. Also I just want to thank you for your guidance and all the volunteers that have visited Pat with her meals, she can't speak highly enough of how kind and caring they have been.

It is with great pleasure that I volunteer my time to help my community. It gives me a lot of self-satisfaction. I thoroughly enjoy the camaraderie between myself and the office staff.

I have been volunteering at SFS for the past 6 months and have enjoyed every minute of it. All the staff and volunteers have been so easy to get along with and have made me feel part of the family. The only negative (if there is one) is that my waist line has increased due to the daily treats the staff leave for us!

It's marvellous – I don't have to cook! I heard about it at a presentation with my social support group and thought I would give it a try. It's fantastic and so easy to arrange.

My day can involve speaking to customers, working with our client management system, calling volunteers, thanking volunteers, delivering a late minute order – its crazy, busy but very satisfying.



 **9540 7365**

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